



*With My Best Wishes
To You And Your Family
For A Joyful Holiday Season
And A Healthy And
Happy New Year*

Sam Olsen

President

Digital supports International Year of the Disabled

The United Nations declared 1981 the International Year of Disabled Persons. Corporations and organizations throughout the country supported this proclamation designed to promote a positive attitude toward disabled persons by increasing the interaction between disabled and non-disabled persons in society.

Digital, through Corporate Contributions and local plant contributions of cash and equipment, supported a number of organizations serving the handicapped. The company support of these organizations is meant to promote the self-esteem and self-sufficiency of the mentally and physically handicapped.

A sampling of Digital's commitment

The Cotting School for the Handicapped is a special school providing educational and vocational training for physically-handicapped youngsters. A recipient of a grant through Corporate Contributions, the school gives training in computer science, graphic arts, business and electronics repair for approximately 150

students from 42 communities surrounding Boston.

The Vermont Achievement Center, located in Rutland, Vt., received a cash grant to continue their work with disabled children. The center, in existence for 43 years, provides rehabilitation so that handicapped children may return to their homes and local schools.

The Next Move Unlimited is a professional theatre group composed of disabled and able-bodied performers. Digital's grant assisted NMU in their initial year of producing an original play and a children's musical.

An equipment grant to the Learning School for the Deaf, in Framingham, has enabled the center to provide a communication device for the deaf students. Through the use of computers, the center has developed a mail system whereby students can receive and send letters to each other and their instructors. The center has found it to be an invaluable tool in motivating the children to communicate through the written word.

Crotched Mountain Rehabilitation Center for children and adults received a joint cash donation from the New Hampshire Contributions and Corporate Contributions Committees. The Rehab Center, in Greenfield, N.H., works to instill a positive attitude in a disabled person toward achieving individual independence.

Many more organizations serving the deaf, blind, mentally disabled, emotionally disturbed and physically handicapped were supported by grants from Colorado Springs, Burlington, Albuquerque, Phoenix, Augusta and other Digital facilities.

Many employees volunteer their time to these same organizations. Over 100 Phoenix employees each year sponsor the Special Olympics held at Arizona State University. Our volunteers spend two days helping handicapped persons compete in sporting events. The object of the Special Olympics is to stress the quality of whole life and respect for all who try. Their motto: "Let me win, but if I cannot win let me be brave in the attempt."

United Way Update

Campaign approaches million dollar goal

With 90 percent of this year's returns tallied, Digital employees have so far pledged \$886,133 to the United Way. The total contribution made by employees, though payroll deduction and one-time gifts, will be matched dollar for dollar by Digital.

The money contributed by employees, already surpassing last year's total of \$723,000, will go to over 250 United Ways nationwide.

Jim Cudmore, LSI vice president and Keyperson for this year's campaign, expressed his gratitude to all employees who worked on and contributed to the campaign. "During this campaign," said Jim, "many, many Digital employees responded to the United Way's call for people to help people. Everyone who played a part in this effort should be pleased that they helped make this the most successful United Way campaign ever."

Jim pointed out that five Digital facilities were pacesetters in their communities this year: Augusta, Colorado Springs, Greenville, Springfield and Westfield.

Coordination of the campaign began last April with the meeting of 60 volunteer chairpeople who helped coordinate United Way activities in Digital facilities all around the country. Thousands of other Digital employees helped the campaign by distributing and collecting pledge cards, coordinating and partici-

pating in special events, and by making contributions.

Donna Spencer, United Way chairperson, joined Jim in expressing gratitude to all employees who helped make the campaign a success. "With each year I chair the campaign," said Donna, "I become more impressed by the enthusiasm of all those who participate in the campaign, and the degree of generosity in time and donations that is so evident in the increasing success of each campaign."

Electronics group honors Ken Olsen

Digital President Ken Olsen was awarded the American Electronics Association's Medal of Achievement for 1981.

The medal, awarded annually since 1959, recognizes "significant contributions to the advancement of electronics." At the November meeting of AEA's New England Council, the board of directors, in announcing the selection, noted that Ken Olsen is generally credited with launching the microcomputer industry in 1957 when he founded Digital Equipment Corporation.

Other recipients of the Medal of Achievement have been William J. Perry, U.S. Department of Defense; Dr. C. Lester Hoagn, Fairchild Camera & Instrument; William H. Pickering, Jet Propulsion Laboratory; and Dr. Frederick E. Terman, Stanford University.

Chip Design Project begins in March

The NMOS Chip Design Project is the laboratory component of LSI/SEG's (Large Scale Integration/Semiconductor Engineering Group) suite of MOS Engineering Training Courses. Its objective is to provide hand-on exposure to the integrated circuitry (IC) design process from concept to tested prototype chips and to teach engineering techniques for the implementation of medium performance NMOS Large Scale Integration (LSI) circuitry.

All employees wishing to take the Project Course should have previously taken the Structured MOS Short Course. The next Structured MOS Short Course is being offered Jan. 11-22. Spaces are available for those who need this prerequisite to take the Chip Design Project. In addition, candidates are expected to have a reasonable electronic engineering and computer science background with some prior digital design experience.

The Chip Design Project will run from March 1 to May 7, and will be held at the Hudson Semiconductor facility (HL1). Tuition for the course is \$7,500.

For further information and/or registration form, contact Pat Englar, DTN 225-5706 (WAFER::ENGLAR).

digital

MAYNARD

DIGITAL THIS WEEK



Volume 8 Number 24

December 21, 1981

Digital publishes first annual contributions

Digital has published its first Contributions Report highlighting the company's philosophy and commitment toward being a responsible corporate citizen. In a cover letter to the report, Nancy Dube, manger of Corporate Contributions, says, "We recognize our responsibility to share our philosophy and goals with those people who are an integral part of our public involvement program—employees, shareholders, grant recipients, and the general public." The report will help employees and the public understand the focus of Digital's contributions program.

Contributions are viewed as an investment in the future of both the company and the community. Digital places emphasis on investing in communities where its employees live and work, and on supporting specific programs that address issues that are of importance to both the company and the community.

During the past year, the company made contributions to educational, health care, cultural, civic and social programs in every area of the world where Digital does business. Support was given in cash grants, computer equipment, scholarships and gifts to match those of employees.

The company seeks to improve the quality of life of employees, their fami-

lies and their communities by supporting a selected number of cultural, health care, civic and social programs.

Digital's support of education is strong with specific programs designed to bring more women, minorities and the handicapped into technical careers. The company also looks to increase career awareness and computer literacy among young people and their parents.

Employees play an important role in Digital's public involvement programs. Through the Matching Gifts and United Way programs, employees direct the company's contributions by asking Digital to match their donation. Employees also volunteer time to a wide variety of community activities, share skills and help others. From the New Hampshire employees who sponsor a foster child in an undeveloped nation to the employees in Maynard who give up their lunch hour to deliver meals to the elderly, WE work to improve life around us.

The Contributions Report highlights the company philosophy, goals and guidelines for contributions. The report is available through Northboro. Please request publication number EA 21227/81/18 from Printing and Circulation Services, NR2-2/W3.

New marketing group formed

Andy Knowles is assuming leadership of a major new market group called the Small Systems Group which will give additional focus and intensity to Digital's thrust into the low-end market with word processing, terminals and small business systems. The new group will include Commercial OEM, Terminals, Word Processing, Retail and Small Systems.

Andy will be responsible for formulating product and marketing strategies designed to broaden our penetration of this important market segment with current products and to strengthen our market presence to ensure the success of future products.

Win Hindle will manage the Technical Group as Andy moves into his new responsibilities.

Password to security

As the office environment becomes more involved with new methods and technologies, many employees must use computer passwords to get their job done. A password insures that the person trying to use the system is authorized to do so.

Data Center Services/Electronic Data Processing Security reminds employees that passwords are meant to protect you and the corporation by limiting access to company data. Passwords are used with Electronic Mail Systems, with user accounts, with automated Terminal Switching Networks and a host of other applications.

On some systems you may be assigned a password. Do not write it down; memorize it. If you feel you must write it down, keep it where other people will not know what it's for. Many "computer crimes" take place because someone taped their password to the side of the terminal or wrote it on their blackboard under "today's password."

On other systems, you are asked to select your password. This allows you to pick something that is easy to remember, but very often it is also easy for someone else to guess.

Try to choose a password that people will not associate with you. Don't go for the obvious like your initials, spouse's name, etc.

Passwords should not be too short. Six characters or more is a good length. Use special characters like a dash or space (if your system can do that).

You should also change your password once in a while. If you work on sensitive material, change it frequently.

Four employees honored by community



(Left to right) Mayling Hutchinson, Rose Ann Giordano and Shirley Chorney were guests of the West Suburban YWCA 1981 Leadership Luncheon honoring Middlesex area Women of Achievement in Business and Industry. Marietta Ethier was the fourth recipient. Businesses and the Y select women recognized for their contributions to business and the advancement of women.

WPI opens graduate registration

Worcester Polytechnic Institute will be offering graduate courses in Electrical Engineering and Computer Science at the Acton/Boxboro High School this Spring. Courses scheduled to be offered during the Spring semester are as follows:

Computer Science

CS504 Software Engineering (Thur.)
CS 511 Intro. to Formal Lang. & Syntactic Analysis (Wed.)

Electrical Engineering

EE 571 Computer Architecture (Tue.)

Spring semester courses will start on Tuesday, Feb. 2 and registration may be completed at Maynard on Friday, Jan. 8. Courses are open to all interested participants and may be used in completion of the M.S. Degree at WPI, transferred elsewhere or taken to improve background in any of the areas mentioned. A special tuition rate for those who wish to audit a course is available in addition to normal credit registration.

Minimum requirement for the M.S. Degree at WPI is 30 semester hours of credit. The M.S. in Electrical Engineering may be earned through a course only program, in addition to a thesis or directed research program. The Computer Science Degree may also be earned through a non-thesis as well as a thesis program of study. Those interested in participating do not have to be admitted to graduate study prior to

registration. Course offerings have been planned such that over a period of time degree requirements may be completed through attendance at classes offered in the Maynard area.

Registration for the Spring semester will be conducted at the Parker Street cafeteria from 10-12 and in the Mill cafeteria from 1-3 on Friday, Jan. 8. Prof. Robert J. Hall, Director of Continuing Education and representatives from the degree departments will be available for consultation. Questions to general program information, admission requirements and individual course details will be answered at these sessions.

Tuition for the Spring semester is \$160 per credit hour or \$480 per 3 credit course. The audit rate is one-half the credit rate. Additional registration opportunities will be available on the WPI campus on Jan. 12 (FOR ADMITTED STUDENTS ONLY) and Jan. 13, 14 in Olin Hall, Room 107 from 6:45-8:30 p.m. for those unable to attend the Jan. 8 session. Registrations received after January 14 will be charged a \$20.00 late fee. Registrations may also be completed by mail and tuition may be paid by Master Charge. Evening catalogs which describe the WPI offerings for the current academic year including course descriptions may be obtained from Brenda Bowker, College Programs Coordinator in Maynard.

Department	C.#		Title
Civil Engineering	240	U	Statics
	241	U	Strength of Materials
Chemical Engineering	226	U	Thermodynamics
Electrical and Computer Engineering	212	U	Systems Analysis II
	214	U	Active Networks
	560	G/U	Interactive Computer Graphics
	571	G/U	Microelectronics
	584	G/U	Microwave Engineering I
	585	G/U	Microwave Engineering II
	602	G	Algebra and Coding
	606	G	Electromagnetic Field Theory
	668	G	Computer Architecture I
	669	G	Computer Architecture II/V.L.S.I.
	672	G	Design & Analysis of Comp. Algorithms
	673	G	Performance Evaluation
	697A	G	Introduction to CAD/CAM
	697B	G	Active Microwave Devices
	697C	G	Introduction to Radar Systems
Industrial Engineering / Operations Research	734	G	Optimum Control Systems
	746	G	Communication Theory
	785A	G	Distributed Dynamic Systems
	787B	G	Distributed Dynamic Systems
Mathematics	797A	G	Selected Topics on Microwave System
	520	G/U	Probability and Statistics
	590G	G/U	Capacity Planning
	651	G	Production Planning
U - Undergraduate G - Graduate	654	G	Engineering Economics Analysis
	131	U	Calculus I - 4 Credit Courses
	132	U	Calculus II

Clark University's M.B.A. program at Digital

The faculty and staff of the Management Department from Clark University will be available on Wednesday, Jan. 13, from 3:00 to 5:30 in the PK3 cafeteria to speak to prospective and current students in the M.B.A. Program. If you are interested in beginning the M.B.A. Program in May or September stop by and pick up application materials, brochures and ask any questions you may have. Registration materials for the GMAT will also be available.

Currently enrolled students may register for Spring Semester courses, which begin on Monday, Jan. 18, 1982, and may also discuss their individual programs with the faculty.

They've got something to sing about

Their fifth holiday season, the DEC Carolers will once again spread their musical cheer over Digital. They will begin with a performance on Dec. 17 at the Hudson (HL) facility.

Led by David Larrick, the carolers will sing at Parker Street (PK3) on Dec. 18 and hold an open rehearsal on Dec. 21 in the PK3 cafeteria. St. Bridget's will be serenaded on the 22nd, and the Mill on Dec. 23 and 24.

The carolers will begin at the visitor's entrance around 11:30 and continue through the building during the lunch break.

January seminars offered by Ed Services

To register for the following, call Seminar registrar at DTN: 249-4949

Executive computing for the non-data processing manager

At this unique three-day seminar, participants learn how to get things done utilizing computing. This seminar is designed for the manager and assumes no data processing background. Participants will have an opportunity to solve problems in a wide range of management applications, including finance, manufacturing, decision making, simulation and modeling and marketing.

January 13-15 Bedford Training Center

Real-time Computer Applications

This application seminar focuses on the critical issues relating to the design of these systems. Using a case study approach, issues addressed include selection of system components, characteristics of data flow and formulation of design specifications. Attendees should have previous computer experience and involved with at least one major project, not necessarily a real-time system.

January 19-21 Boston Marriott Hotel

RSTS/E & VAX/VMS System Compatibility

The seminar will cover the similarities, differences and equivalences between RSTS/E and the VAX/VMS operating system terminology, features and functionality.

The course is designed to protect your investment in existing RSTS/E applications; minimize program conversion costs; and establish co-existence between RSTS/E and VAX/VMS successfully. January 18-20 Boston Marriott Hotel

Advanced Networking Seminar

This seminar is open only to employees who have attended previous Networking Seminar.

January 26-28 Corporate Auditorium, Maynard



LOST

LADIES SILVER WRIST WATCH, in Mill or Main St. parking lot. Bernice, ML 223-5378.

WANTED

ORGAN, transistorized w/rhythm section. Gary, EH 272-3640.

CARS

'76 DODGE CHARGER DAYTONA, 2dr, fully powered, 10 mi, many extras, immac cond, \$3300. Rudy, HU225-4244.

'80 CAMARO, grey metallic, 6cyl, auto, ps/pb, 14K mi, mag whls, \$6800 or B/O. Lois, PK 223-8899.

'77 FORD LTD II, exc cond, no rust, 62K mi, new brakes/shocks, \$1900 or B/O. Steve, PK223-8955.

'74 FORD TORINO V8, am/fm stereo, 4 spkrs, exc cond, 2 snows w/w. John, FP 283-6300.

'80 FORD PINTO WAGON, am/fm cass stereo, rustprf, 4spd, \$3800. Kathy (Hudson) (617) 568-1431 X2018.

'71 CADILLAC SEDAN DEVILLE, gd cond, loaded, blk w/wht leather int, \$850. Ray, VR 273-3179.

'74 PLYMOUTH SCAMP 318 V8, auto, 4 new tires, nds transmission work, \$550. Bettianne, MS223-3155.

'70 PONTIAC, very gd mech shape, reliable, exc commuting car, \$600 or B/O. Hal, PK 223-7959.

'77 TORONADO OLDSMOBILE, all elec, a/c, am/fm stereo, \$2500 or B/O. Karen, MR 231-7496.

'78 CHEVY MONZA, 63K mi, 3 new tires, recent tune-up, 4 spd, snow tires, \$3000. Debbie, BU 249-4822.

'78 FORD LTD WAGON, exc cond, rustprf, 45K mi, gd mpg, storage rack, \$3300. Fred, MO 231-4853.

'76 AMC PACER, 6cyl, auto, ps/pb, a/c, am/fm stereo radio, \$2300 or B/O. Pat, WB 237-2544.

'80 SUBARU DL, 5spd, 2dr, silver, exc mi, 36K mi, \$5900. Susan, CF 251-1453.

'74 VEGA GT H/B, nds carburetor, exc int/ext, new clutch, exc tires, \$300 or B/O. Lisa, MR231-6215.

'80 CORVETTE, 4K mi, all factory options, nds work, \$10,500. Sandy, MS 223-7577.

'73 JENSEN INTERCEPTOR III, English/American, grand tour Hybrid, ps/pb, \$14,000. Tim, ML223-2586.

'78 DATSUN F-10 SPORT WAGON, 32K mi, orig owner, wagon pkg, rustprf, \$3200 firm. Steve, ML223-6449.

'71 VW CONVERTIBLE, yellow, new top, am/fm, new brks, great heater, \$1800 or B/O. Larry, MS223-5955.

MISCELLANEOUS FOR SALE

IBM SELECTRIC TYPEWRITER, 13", \$500. RECORD-A-CALL 80, almost new, \$240. Len, PK 223-7687.

SKI BINDINGS, Salomon 555 Equipe w/ski brake, exc cond, \$55. Helen, ML 223-2642.

FORD RIMS (4) 15X7 1979, exc cond, B/O. Janet, ML 223-2976.

AM/FM STEREO CAR RADIO \$150; matching cassette tape deck \$100, \$200/both. Rudy, HU 225-4244.

PIANO, Spinnet by Kohler & Campbell, 4yrs old, pecan finish, exc cond, \$1000. MaryAnn, ML223-8973.

PINBALL MACHINES, Gottlieb "Out of Sight", \$450; Bally "Pinball Wizard" \$575. Mary Sue, PK223-6140.

GARAGE DOOR (Overhead) 9'WX6'6"H, full row of windows, incl all hardware, B/O. Stan, ML 223-6247.

UPRIGHT PIANO, Chickering, nds tuning, \$200. Nancy, PK 223-8944.

WOOD, approx 1 1/2 cords mixed, 14" to 16", firm, seasoned, must pick up, \$100. Christine, ML223-2360.

OIL TANK, 275 gal, FREE, take it away. Savas, BX 224-2298.

WOODEN STORM WINDOWS (4) 31X54, 2 34 1/2X38, exc cond, \$1/ea. Sandy, MR 231-6952.

BEDSPREAD, king sz, ivory/brown w/blue, green, gold, fabric print "Water-Iris" \$50. Leonard, ML223-6904.

SOFA/SLEEPER, reg sz, beige w/sm floral pattern, exc cond, \$250. Anita, PK 223-5017.

SNOW TIRES (2) rad BFG LS XIM DR78-14, mtd on whls for '74 Fly Valiant, \$75/pr. Bernice, BU249-4552.

CHEVY 14" RIMS (2) for Nova/similar sz cars, exc for snow tires, \$20/both. Frank, ML 223-8535.

TOOL CHEST/TOOLS, machinist, complete set, will sell individually or comp, B/O. David, PK223-5112.

ANTIQUE WOODEN MOULDING PLANES (27), manufactured by Greenfield Co. Earle, TW 247-2096.

ORGAN, Yamaha D3 Console, 2 keybds, base pedals, spkrs, walnut cab, extras. John, HU 225-4123.

RECEIVER w/2 speakers, Realistic, exc cond, \$75 or B/O. Debbie, CF 251-1941.

HEDSTROM HIGH CHAIR, hardwood, exc cond, \$50 or B/O. Daniel, BU 249-4962.

TIRES (4) s/b radial, P145-R13, 7K mi, exc cond, \$125. Michael, PK 223-9645.

BACK PACK, New Horizons, back to nature-camp trails, never used, \$60 firm. Joe, WB 237-3200.

TIRES (4) 230-15X Michelin rads, 2 near new, 1 gd, 1 spare, \$60, \$40, \$15 resp. Peder, QI 280-7364.

SNOW TIRES, Firestone s/b "Fuel-Fighter" radials, P205/75-R14, like new, \$95/pr. John, PK223-3404.

CHAPPEE COAL STOVE, accessories, 1 yr old, \$250. Michele, ML 223-7754.

HOCKEY SKATES, CCM Mustangs, sz 6 1/2, seldom used, exc cond, \$45 or B/O. Michael, PK 223-5418.

STEREO SPEAKERS, Bose 901, on pedestals w/equal box, very gd cond, \$450/pr. Robert, BU 249-4242.

GARAGE DOOR OPENER, Sears, 1/3HP w/key lock, extra keys, \$105. Jim, TW 247-2499.

CHROME DECK CHAIRS (6) w/heavy blk vinyl seats, backs, \$22/ea firm. Ellie, PK223-2752.

FIREPLACE, free standing, contemp style, black, gd cond, \$75. Paul, ML 223-4215.

AEOLIAN PLAYER PIANO, 64 key Spinnet, dk oak, plays manual/elect, \$2600 firm. Virginia, CF 251-1311.

ROOF-TOP CARRIER, Sears Best, fits any car, exc cond, used once, \$65. Mark, WZ 238-3583.

BEDROOM SET, walnut, qn sz, chest, dresser, mirror, 2 night tbls, \$500 or B/O. Barbara, ML 223-9911.

SEARS KNOCK-DOWN FURNITURE: Sofa, loveseat, chair, ottoman (earth tones). Paul, HL 223-5058.

TIRES (2) radial w/whls (X-19) 145 SR13, 1 reg, 1 snow, B/O. Claire, ML 223-7159.

TRANS AM HONEYCOMB MAGS (4) 15X7 w/blk trim, nd cncr caps, \$400/all. Ed, WB 237-2303 (3rd shift).

TENNIS RACQUET, Spaulding Lotus, 4 1/2 grip, \$45. Susanne, PK 223-4426.

AUTO CASSETTE TAPE PLAYER, incl spkrs, fine cond, \$45. Cindy, ML 223-9433.

TIRES (4) K Mart, 13" w/rims (rims are old), \$85/all. Michael, ML 223-2360.

SOFA, 2 pc sectional, contemp, yellow/brown/cream, \$150 or B/O. Susan, ML 223-9379.

HEAT EXCHANGER, Sears frpl insert model w/blower, 26" WX22"D, 75 cfm, like new, \$59. Steve, ML223-6449.

WEDDING GOWN, sz 7, Qiana, laced long sleeve + matching veil, \$125 or B/O. Debbie, MR 231-5950.

VW RABBIT-SCIROCCO WORKSHOP MANUAL, 1975-1978 (incl Diesel), \$10. Christopher, MR 231-4173.

COUCH+LOVE SEAT, blk Naugahide, exc cond, \$300 for both. Neal, MR 231-6806.

WHOLE NOSE FOR '66 CHEVY CHEVELLE, no bumper, exc cond, \$65. Angel, ML 223-5629 (2nd shift).

ANTIQUE PRINTS+MAPS, Hogarth, Landseer, Mordant, Corneille, many more. Leonard, PK 223-3006.

BEDROOM SET, dbl sz frame, 2 mirror dresser, 2 night tbls, white, hdbd, \$125. Liz, WV 226-7243.

CAS HEATER, Empire, exc cond, \$125. Larry, MS 223-5955.

ANTIQUE PHOTO ALBUM, Persian style, hand made w/ ivory/silver, perfect gift, \$150. Omar, WZ238-3372.

DRAPERY, 1-way draw, semi-sheer, antique wht, fits 79"X91", incl round rod, \$50. Dick, ML 223-8200.

WINTER JACKET, girls London Fog sz 14, beige, \$25. WOMENS WOOL COAT, sz 10, \$20. Milly, MR231-4707.

WOOD STOVE, Big Moe, airtight, takes 27" log, heater-lator, water clr, \$450 or B/O. Stan, ML 223-6247.

DANISH WALNUT SOFA, 6'L, gold vinyl cover, \$40. CHILD'S CHORD ORGAN, \$25 or B/O. Milt, MR231-6317.

CHAIN SAW, Homelite-Super 2, w/extra blade. CHROME & GLASS SERVING CART. Gloria, ML 223-9038.

FLUTE, gd cond, \$225. Dick, SP 243-2243.

CAR STEREO, Sanyo FTX-6, am-fm cass in-dash, \$105. SNOW TIRES P195 R14, \$65/pr. Jack, AC 232-2402.

SUPER 8 MOVIE CAMERA, basic starter model, \$25. Mitch, ML 223-4358.

FIREPLACE DOORS, 34 1/2 WX29"H, \$60. FIREPLACE PULL SCREENS, 32 1/2 WX28"H, \$10. Chris, ML 223-7434.

DINING ROOM SET, 6' oval table, dk pine, 6 Windsor chairs, custom made, \$1000. Frank, ML 223-8535.

Type or clearly print your ad and send to Marketplace, PK3-1/K23. Ads are published on a first-come, first-served basis for Digital employees. The full name, location and all seven digits of the employee's DTN number must be submitted with the ad.

Category

Item

Description (include price)

DTN telephone number Location

Name

first

last



NEWS BRIEFS

Deadlines for DTW

The next four issues of "Digital This Week" and deadlines for submitting stories are:

Jan. 11 issue-Dec. 31 deadline

Jan. 25 issue-Jan. 14 deadline

Feb. 8 issue-Jan. 28 deadline

Feb. 22 issue-Feb. 11 deadline

Please note that there will not be a January 4 issue.

Hancock address corrected

The correct John Hancock claims office address is:

John Hancock Mutual Life

Insurance Company

P.O. Box 1000

Braintree, Mass. 02184

Forms with the new address are already available from your Personnel Services Administrator (PSA).

Maynard Library update

The Maynard Library has accounts in EMS (Electronic Mail System) and the Engineering Network. The account name for EMS is MAYLIB and for Engineering Network is KRYPTN::MAYLIB. The Library welcomes requests and announcements via these systems.

Maynard has temporary expense voucher

A temporary Employee Expense voucher is in circulation for the greater Maynard area. A permanent expense voucher is being designed and is expected to be ready for distribution in January of 1982.

There are instruction sheets available at Petty Cash sites to assist employees in filling out the form. They are available at Parker Street, Concord (CF2), Powdermill Road and Mill 5-2.

Tewksbury not on direct dialing

On page 173 of the November Digital Telephone Directory, Tewksbury is incorrectly listed as a Direct Inward Dial facility. To reach a Tewksbury employee from a non-Digital Telephone Network (DTN) location, you must dial the main number, 617-851-5071, and ask for the employee by name and/or extension.

Please make a note of this correction in your directory. The DTN number remains 8 plus 247 plus the four-digit extension.

Petty cash site under new management

The petty cash site in the Mill building 1-5, formerly part of Corporate Employee Disbursement, is now under the direction of Corporate Accounting-Manufacturing. Any questions concerning their service should be directed to DTN 223-0230 or 223-2449.

Petty cash sites at Parker Street, Concord (CF2), Powder Mill Road and Mill 5-2 are still part of Corporate Employee Disbursement.

Open house slated for medical unit

The Mill Health Services will host an open house for its new satellite medical unit in Building 8-1 on Dec. 22. The recently completed unit is now open and serving employees of the board shop waste treatment area in three shifts.

Everyone is welcome to visit the new facility between 3 a.m. to 5 a.m.; 9 a.m. to 11 a.m.; and 8 p.m. to 10 p.m.

COMMUTER CORNER

Find out how to cut down on commuter costs by contacting the Commuter Transportation Department, DTN 251-1525.

Call the following DTN numbers to join these routes.

VANPOOLS

To Marlboro

from **Gardner, Leominster, Fitchburg**, DCV89, Brian Lupacsyk, 231-5564.

To Maynard

from **Methuen, Tewksbury** via Acton (AC), DCV28, Ken Noyce, 223-3643.
from **Leominster, Fitchburg**, DCV39, also to Concord, Diane Sarkin, 251-1017.

from **Manchester, Bedford, Merrimack, N.H.** DCV69, Ollie Baker, 223-2747.

from **Westboro, Shrewsbury, Northboro**, DCV87, Vic Hamburger, 223-8441.

from **Amherst, N.H.** via Stow, Nagog, Acton, DCV104, Doug Ryder, 223-2513.

from **Townsend, Pepperell, Groton**, DCV17, Ron Ouellette, 223-4020.

from **Billerica, Bedford**, DCV74, Steve Richards, 223-6194.

To Woburn

from **Maynard**, DCV44, Tom Tobin, 7:30-4, 236-2250.

W-2 distribution set for January

The Corporate Payroll Department will distribute 1981 W-2's the last week of January, 1982. Although W-2 distribution is scheduled later this year than in the past, the schedule is in compliance with the Federal Regulation that W-2's be distributed by January 31st.

The extra processing time will allow more appropriate cutoff dates for feeder information such as relocation data and stock purchase data. In addition, to provide clearer printing, the 1981 W-2's will not be in the mailer format and will require extra time for the distribution process.

An address and social security verification memo was distributed to all active employees on October 29, 1981. If corrections are needed to these forms, please return the corrected form to Personnel as soon as possible. Your social security number and mailing address must be correct in order to insure that you receive an accurate and timely W-2.

To Northboro

from **Belmont, Arlington, Lexington, Watertown, Maynard**, DCV105, John Papazian, 234-5072.

FORMING VANPOOLS

To **Northboro** and **Marlboro** from Manchester, Londonderry, Nashua, N.H., Tewksbury via 495, Jack Coehn, 234-4291.

To **Hudson, Mass.**, from Fitchburg, Leominster area, Doug Powers, 225-5853.

CARPOOLS

To Maynard

from **Marlboro, Applewood Dr., ride wanted, Evelyn Golan**, 223-8495.

from **Derry, Salem, N.H.** area, Joe Santos, 223-5509.

To Marlboro

from **Arlington, Belmont, Cambridge, Lexington**, Dick Belmont, 231-4356.

DIGITAL THIS WEEK



Editor: Christine Medeiros

Correspondents

BU - Lil Holloway	249-2396
ML - Theresa Cash	223-4074
TW - Gloria Flaherty	247-2552

Send stories, photos and ideas to DTW, PK3-1/K23 or call DTN 223-5042. Direct Marketplace ads to Alice Christian, PK3-1/K23. DTN 223-2261.

DTW is published every other week for employees of Digital Equipment Corporation in the Maynard, Mass. area.

Digital turns kids onto business

"No one is more qualified to teach young people about business than business itself." Junior Achievement

Marlboro area high school students are learning something about the private enterprise system, and Digital employees are showing them the way.

It was the goal of Andy Knowles, vice president, Technical Group, through the work of Lou Horner, group personnel manager, to bring Junior Achievement to Marlboro. Junior Achievement (JA) is the nation's oldest youth economic education program. It teaches high school students the principles of the American business system by helping them run their own miniature businesses.

Digital has become a counselling firm in the program. Eleven employees have volunteered their time to act as advisors to two companies. Jim Arthur, Bill Conlon, Anna Marie DeFilippo, Cathy Donahue, Nancy Eagan, Sam Harbold, Dan Hlozik, Lamar Macon, Larry Ondovic, Martha Stone and Peter Wysocan, representing Manufacturing, Engineering and Finance & Administration, meet with about sixty kids once a week at the Marlboro facility.

Lou Horner, who also started a JA program in Springfield, Mass., where he was Plant Personnel manager, said that the response to the announcement of the JA program was overwhelming. "We interviewed each like an actual job applicant and had to turn away over 100 students."

Digital has chosen to be involved in this project to supplement the education of area high school students whose after-school curriculum has been cut with school budgets. "We want to encourage young people to consider industrial and business careers. And by exposing them to all aspects of business realities, they will make the right choice."

The company starts out with electing officers, selling stock, choosing a product, making marketing plans, then producing, promoting and selling the product. In the end, they liquidate their company, publish an annual report and return dividends to stockholders.

The executive board of one company, lead by Jim Arthur, began their discussion with recruitment tactics and sales reports. Meanwhile, inventory control was setting up production lines for the flashlights they assemble and sell.

"They have a lot of energy, too much sometimes. They want to push ahead. It's hard to get them to take the steps," said Jim.

This is Marlboro's first successful try at a Junior Achievement program.



Marlboro area high school students, participating in a Junior Achievement project, assemble their company's product.



The second J.A. company works hard in their stage of the production line, sanding stands for a desk set.



EMPLOYEE KUDOS

Community honors

Barbara Dalrymple, Real Estate and Construction organization, was honored by the American Heart Association for earning the most money of all Digital employees in the Swim and Run Off. She swam 400 pool lengths in four hours and ran seven miles. She received a weekend for two at the Boston Shearton.

Professional honors

Cabby Belanger, Plant Engineering manager for Parker Street, has been appointed president of the Worcester Chapter of the American Institute of Plant Engineers. AIPE is a national organization striving for increased competence in the plant engineering field.

Rick Bernier, senior industrial packaging engineer, has successfully completed certification as a Packaging Professional. Awarded by the Society of Packaging and Handling Engineers, there are only 400 Certified Professionals in the world, and Rick is the second at Digital.

Bill Dixon, principal chemical engineer for Real Estate and Construction, was a featured speaker at the annual convention of the Massachusetts Wastewater Treatment Plant Operators Association. Bill's presentation was on "Pretreatment of Industrial Waste from the Printed Wire Board Industry."

Mayling Hutchinson, operation analyst, has been named chairperson of the Electronic/Digital Advisory Board for Milford High School. The board is instrumental in setting up and revising the schools' programs in electronics and digital field.

Ted Johnson, vice president, Corporate Marketing, has been named vice chairman of the Computer and Business Equipment Manufacturers Association for 1982. **Al Mullin**, vice president, Corporate Relations, was recognized for his service as co-chairman of CBEMA Plans and Policy committee in 1981.